

Engaged Humanities @ UP and Public Research Fellows Call for Applicants: 2024-25 NEH Program Fellow

The [Public Research Fellows](#), a program of the College of Arts & Sciences that supports innovative, collaborative, publicly engaged projects is seeking a program fellow for 2024-25. The program has won an NEH grant for the coming year and is looking for a student who can assist the team in managing, documenting, and publicizing the work of the grant in addition to maintaining the PRF Instagram account and supporting program events.

Position duties include:

- Assisting with grant administration, including record-keeping and research
- Assisting with archiving the work of the year for future grant applications, including photographing and producing video of program work and writing newsletter content
- Assisting in building a network of UP humanities alumni
- Managing and building the program's Instagram account
- Designing print and digital publicity materials such as flyers, handouts, and posters
- Participating in the PRF reading courses (Fall and Spring, W 6:00-6:55pm)

The Program Fellow will gain:

- 4 credits (two in the Fall and two in the Spring)
- Skills in writing for a public audience
- Experience in documenting and framing an innovative and growing program
- Experience in working on a federal grant
- Real-world skills in project and program management

Desired qualifications:

- Humanities or social science major/minor with excellent writing and project management skills
- Skills in graphic design/Canva, photography, and/or video editing
- Experience managing social media accounts
- An interest in learning more about the engaged humanities

The fellowship will require weekly meetings and approximately 4 hours of work per week beginning the first week of Fall semester and running through the end of the Spring term.

For more information:

Check out the [PRF website](#) to find out more about the program; see in particular the the "PRF Newsletter" section for examples of previous PRF work. You can also email Dr. Jen McDaneld (mcdaneld@up.edu) with questions about the program and the position.

How to apply:

Send a resume and brief email detailing your interest, experience, and qualifications to Dr. Jen McDaneld (mcdaneld@up.edu) by **Wednesday, August 21st**.